

Concordia Parish Library

Clayton Library
P.O. Box 100
Clayton, LA 71326
(318) 757-6460

Ferriday Library
1609 Third Street
Ferriday, LA 71334
(318) 757-3550

Vidalia Library
408 Texas Street
Vidalia, LA 71373
(318) 336 -5043

CONCORDIA PARISH LIBRARY BOARD OF CONTROL

MINUTES - **APPROVED**

WEDNESDAY, MAY 20, 2026

CLAYTON LIBRARY

2:00 PM

1. CALL TO ORDER

President LaJean Corbett called the meeting to order at 2:00 pm in the Clayton Library. Members present were Jackie Young, Jill Britt, James Lee, Renard Chatman, LaJean Corbett and Kathleen Stevens. Members absent were Bobby Sheppard and ex-officio Cornell Lewis. A quorum was present.

2. MINUTES – March 18, 2026. The minutes mailed were approved by Renard Chatman and seconded by Jackie Young. Motion carried

3. PUBLIC COMMENT (Comments limited to 5 minutes) No public comment.

4. REPORTS

A. Circulation – Monthly reports for March and April were discussed. Both months had improved Circulation and Facebook hits. (See Attachment)

B. Financial

1. Current Balance Sheets – March/April finances were reviewed. There was a question about payroll of \$336.00 in March. It was a correction to the payroll. (See Attachment)

2. Schedule of Ad Valorem – The schedule was presented of the different millages and the amount of revenue. Also, a schedule was shown of how each year the Ad Valorem had increased a small amount. (See Attachment)

3. Foley & Judell - The law firm Foley & Judell have accepted the CPL as a client for the 2027 tax election. The director requested the board to think seriously about the amount of millage to call in 2027. Mr. Lee made a recommendation and all were to study the issue. (See Attachment)

4. 2027 Millage Election – suggested date for the election is May 2027. (See Attachment)

5. OLD BUSINESS

A. Tests (3) – the Director reminded that three tests have to be taken before the end of the year. Ethics, Sexual Harassment and Cybersecurity.

B. Policies (4) – four policies were reviewed: Appointments/Hiring, Bookmobile

Personnel, Dress Code and Conflict of Interest/Nepotism. Mr. Lee made the motion to accept all policies as presented, Mr. Chatman seconded. Motion carried. (See Attachment)

- C. PR Postcard – May postcard was examined. (See Attachment)
- D. Humanities – The Director reported that only four attended but the program by Jason Church on jukeboxes was excellent.
- E. Staff Day – Sally Gilmore, Caroline Parker and the Director attended Staff Day in Ruston.
- F. Dolly Parton – the Dolly Parton Foundation was discussed and the library will pay the matching funds. The school system is to create a roster of children and their addresses to receive the books that will be mailed to each residence. (See Attachment)
- G. Monterey Book drop – Barry Sharp has completed the painting of the drop and the iron that will go around for protection. Sharp's is waiting on the weather to pour the concrete slab.

6. NEW BUSINESS

- A. Falkenheiner memorial gift was discussed. A detailed explanation of the amount of money spent from her account was requested from attorney Shows office. The Board felt some of the expenditure could have been a fee for the executor. (See Attachment)
- B. Old Courthouse – the library continues to look for an agency with the funds to restore the second and third floors. The school system is now considering building their own facility. (See Attachment)
- C. Chiller/Gas Meter -the chiller and gas meter will need to be removed for the Vidalia extension. The library will pay to have the chiller removed. The city of Vidalia will remove the gas pipes. All pipes in connection with the chiller/gas meters have rusted and cannot be used. (See Attachment)
- D. Construction – architect Maureen Arndt with 720 Designs submitted estimates for the new construction. (See Attachment)
- E. Summer Reading – Shirts/Schools – SR newsletter was discussed and the school system's children will be bussed to the Vidalia and Ferriday Libraries for the month of June. (See Attachment)
- F. Victor – Chess – Mr. Victor accepted the library's invitation to teach chess in Ferriday and Vidalia in June. (See Attachment)
- G. Bookmobile @ the Ballpark – The board supported this idea to encourage reading. President Corbett stated that the library should start this in May. Mr. Jordan Farmer was contacted for permission to park in the ball park. (See Attachment)

- H. LEH – 250th Celebration: The Library completed an application for the 250th celebration with a virtual presentation on the Founding Fathers with Georgiann Potts.
- I. Atlanta IMLS – the Institute of Museums and Library Services held a conference in Atlanta to present ideas for the 250th celebration that could be presented by rural libraries. (See Attachment)
- J. Barnyard at School – pictures were presented of the school activities in cooperation with the LSU AgCenter. (See Attachment)
- K. LA State Parks – free tickets are available at the library for families wanting to attend during the summer. (See Attachment)
- L. Keep LA Beautiful – the Director reported that the library didn't receive as many materials due to Ferriday Alderman wanting to clean his district.
- M. Fiber Optic – Etouffee – the library didn't participate in the program "Etouffee" because the materials were oriented to aging citizens like wheelchairs etc.
- N. Bookmobile Summer Routes – the summer bookmobile route schedules were made available. Staff member Robert Kemp has taken the CDL and is now driving. (See Attachment)
- O. Repair – Door – Ferriday's front door was blown open by the wind and had to be repaired.
- P. Mileage Reimbursement – the board discussed and Ms. Young made the motion to pay 70 cent a mile and Ms. Britt seconded. Motion carried. (See Attachment)
- Q. Student Worker/Staff -the Director stated the library has summer student worker.
- R. Art Grant – 3 concerts were discussed. (See Attachment)

President Corbett adjourned the meeting.

7. NEXT BOARD MEETING

Wednesday, July 15, 2026 at the Ferriday Library at 2:00 pm

President of Library Board

Custodian of Record