

Concordia Parish Library

Clayton Library
P.O. Box 100
Clayton, LA 71326
(318) 757-6460

Ferriday Library
1609 Third Street
Ferriday, LA 71334
(318) 757-3550

Vidalia Library
408 Texas Street
Vidalia, LA 71373
(318) 336 -5043

CONCORDIA PARISH LIBRARY BOARD OF CONTROL

MINUTES - **APPROVED**

WEDNESDAY, July 15, 2026

FERRIDAY LIBRARY

2:00 PM

1. CALL TO ORDER: President La Jean Corbett opened the meeting at 2:00 pm. Members present were Kathleen Stevens, Jackie Young, James Lee, Renard Chatman and LaJean Corbett. Members absent were Jill Britt due to her husband, Bobby Sheppard due to his wife's grandmother and Cornell Lewis due to a meeting in Baton Rouge. A quorum was present,
2. MINUTES – May 20, 2026: Jackie Young made the motion to approve the minutes as mailed and James Lee seconded the motion. Motion carried.
3. PUBLIC COMMENT (Comments limited to 5 minutes): There were no public comments.

4. REPORTS

A. Circulation: The months of May and June's statistics were shown and discussed. (See Attachment)

B. Financial

1. Current Balance Sheets – May/June: The Director explained the figures for each month. (See Attachment)

Also, the Director made some suggestions for the Board to write a letter to the Auditing Firm in January asking about:

- the completion date when documents were submitted
- the library to call each month to check on progress
- to apply for extensions if not complete by 06/15.

Also, if the firm sends an email, please add a return receipt for proof that it was sent.

2. Schedule of Ad Valorem: The amount of Ad Valorem received through June was examined. (See Attachment)
3. Revenue Sharing: The amount of Revenue Sharing decreased but only by a small amount. (See Attachment)
4. Foley & Judell – Continuation: The word "Continuation" has to be carefully used in the proposition. The law firm advises "Renewal". Mr. Lee suggested using "Not A New Tax".

5. 2027 Millage Election: The Director showed an example of the information sheet that could be used to explain what the funds are used for. (See Attachment)

5. OLD BUSINESS

- A. Tests (3): A reminder of the 3 tests was stated and they have to be taken by the end of the year.
- B. Policies (4): There were 4 policies that were examined and approved. Kathleen Stevens made the motion and James Lee seconded the motion. All were in favor. (See Attachment)
- C. PR Postcard – July/August: The library events for the public were displayed in the July and August postcard. (See Attachment)
- D. Humanities Grant – 250th: LEH were pleased with the “Founding Fathers” Virtual and stating the library’s appreciation for the grant.
- E. Dolly Parton ?: The Library has reached out to the school system but nothing is in motion yet. The Library is still willing to fund the price of the books.
- F. Falkenheiner – Account: The executor (Ms. Harris) has still not requested her payment but her fee could be as much as 2.5% of the inventory. (See Attachment)
- G. Old Courthouse: A discussion of who will take the 1939 facility over for renovation. There is hope that the local citizens will take an interest and maybe have suggestions.
- H. Chiller/Gas Meter: The chiller and gas meter have been removed for the Vidalia Library construction project.
- I. Tree Analysis: LSU Ag is bringing in a specialist to examine how close the construction can get to the old oak tree. The Architect has designed questions that will need to be asked and answered before any further plans can be made.
- J. Victor – Chess: The chess classes were a success and the library has invited the teacher, Mr. Victor to teach at the library on Mondays.

6. NEW BUSINESS

- A. New COE-Ferriday: A new COE worker has been placed in Ferriday and she is working out very well.
- B. Art Grant – Submitted: The LA Central Arts grant application was submitted June 10th.
- C. Taylor – July 27th – August 10th: The Director spoke of this time period with some phone changes.
- D. School Board Recognition: The Concordia Parish School Board recognized the

Library's services to the schools and children. The Director, Mr. Lee, Ms. Stevens and Police Jury President Mr. Cornell Lewis were present to receive the plaque.

- E. Garden Club: The Director stated she was going to do a nice gesture for the ladies who had helped with the grand opening, Keep LA Beautiful project and gift bulbs.
- F. Street Repair: The Director stated that about \$80 of concrete mix had been purchased and 2 staff members had done the work.
- G. Summer Reading – Guest Attendance as of 07/09/26 – 1200: The Director reported the summer attendance had been good for Children's programs during the summer.
- H. Insurance: A lengthy discussion of raising the deductible to \$25,000 or keeping it at \$10,000. Mr. Chatman made the motion to accept the \$25,000 increase in the deductible in order to save \$2,000 in the premium and Mr. Lee seconded the motion. Motion carried.

7. NEXT BOARD MEETING

Wednesday, September 16, 2026 at the Vidalia Library at 2:00 pm.: The President reminded all of the next meeting in Vidalia Library and adjourned the meeting.

President of Library Board

Custodian of Records