

# Concordia Parish Library

Clayton Library  
P.O. Box 100  
Clayton, LA 71326  
(318) 757-6460

Ferriday Library  
1609 Third Street  
Ferriday, LA 71334  
(318) 757-3550

Vidalia Library  
408 Texas Street  
Vidalia, LA 71373  
(318) 336 -5043

## CONCORDIA PARISH LIBRARY BOARD OF CONTROL MINUTES

**WEDNESDAY, MARCH 18, 2026**

VIDALIA LIBRARY

2:00 PM

1. CALL TO ORDER: President LaJean Corbett called the meeting to order in Vidalia Library at 2 pm. All members of the board were present. Quorum was met.
2. MINUTES – January 21, 2026: Renard Chapman made the motion to accept the minutes as mailed. Jill Britt seconded the motion and motion carried. All in favor.
3. PUBLIC COMMENT (Comments limited to 5 minutes): No comments.
4. REPORTS
  - A. Circulation: Director presented each month. (See attachments)
    1. January
    2. February
  - B. Financial: The financial sheets were examined for the last 2 months. (See Attachments)
    1. Current Balance Sheets – January/February
    2. 2026 Millage – 8.25: A discussion from the Board to call for the amount of millage to submit to the Police Jury secretary. Mr. Lee made the motion and Mr. Sheppard seconded the motion to call for 8 mills in 2026. Motion carried.
    3. New Ad Valorem: First large payment came in January.
5. OLD BUSINESS
  - A. Tests (3): A reminder that all three tests have to be taken again for 2026.
  - B. Policies (4): The first three policies were discussed and a new policy on AI was presented as a beginning as AI develops. Medical Leave policies motion was made by Jackie Young to accept, and Jill Britt seconded the motion. All approved. Kathleen Stevens made the motion to accept the AI policy as presented and Renard Chatman seconded the motion. Motion carried. (See Attachments)
  - C. LLA Conference: A report was given on the Awards banquet where Mr. Lee and Concordia Parish Library won the top two awards.
  - D. PR Postcard – April (See Attachment)

- E. EPA: A discussion about EPA 's offerings. (See Attachment )
- F. Free Tax Service: Missed two of the advertised opportunities due to illness. The question is should the library continue. It was suggested to talk to LaSalle Community Action about their assistance.
- G. Annual Report: There is a new Annual Report which is a different form from the one that had been used for years. The process of tallying and filling out has begun and is due May 1<sup>st</sup>.
- H. Clayton Town Hall: The Library is continuing to host the meetings at the Clayton Library. This decision helped the Library by having Senator Womack see the Clayton Library.
- I. Architect/Contractor: 720 Designs has begun preparing some drawings for the Vidalia addition. A contractor looked at preliminary plans and stated cost is now \$300 to \$400 per sq. ft.
- J. Summer Reading Workshop: Several members attended the workshop in Baton Rouge and staff is working on all the activities for summer.
- K. Humanities: The LA Endowment for the Humanities program of Looking Back on Jukeboxes and Dance Halls will be presented by Jason Church of Northwestern State University on Thursday, April 16<sup>th</sup> @ Vidalia Library @ 6:00 pm.
- L. Trailblazer Van: The vehicle was totaled so for 2 months there was no van service but a new vehicle has been purchased and routes are being made.

## 6. NEW BUSINESS

- A. Staff Day – Ruston: Staff will be attending.
- B. Dolly Parton Partnership: The Library has been contacted and the fee to the Library is \$3,500 per year. The distribution of books is depending on the foundation working with the school system. As understood the books are mailed to the child. Jill Britt made the motion to pay the Dolly Parton Foundation for 300 children to receive a book each month. Jackie Young seconded the motion. Motion carried.
- C. Art – Jeremy Benoit: Great performer for Ferriday Jr. High and Vidalia Jr. High and the evening for school's award banquet by Jeremy Benoit with his saxophone.
- D. Clayton Utility: There was confusion of not receiving the bill for Claytons Entergy. They put in a new meter and it did not work. The Library was not notified of the meter change. The Library was not charged for the months missed. (See Attachment).

E. 2027 Millage Election: The Director spoke with the New Orleans Firm Foley and Judell and asked some questions about dates and cost. The Board felt that April would be a good month for the library's renewal. (See Attachment)

F. Monterey Book drop: Sharp's contacted the library that it should be completed soon.

## 7. NEXT BOARD MEETING

Wednesday, May 20, 2026 at the Clayton Library at 2:00 pm

President Corbett adjourned the meeting. A cake was served to congratulate Mr. Lee for his Modisette Award for Trustees.

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President of Library Board

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Custodian of Records