

Concordia Parish Library

Clayton Library
P.O. Box 100
Clayton, LA 71326
(318) 757-6460

Ferriday Library
1609 Third Street
Ferriday, LA 71334
(318) 757-3550

Vidalia Library
408 Texas Street
Vidalia, LA 71373
(318) 336 -5043

CONCORDIA PARISH LIBRARY BOARD OF CONTROL MINUTES

WEDNESDAY, JANUARY 21, 2026 - APPROVED

FERRIDAY LIBRARY

2:00 PM

1. CALL TO ORDER: Jill Britt called the meeting to order at 2:00 PM. A quorum was present with: Jill Britt, Jackie Young, Kathleen Stevens, Renard Chatman and Bobby Sheppard. Members absent were LaJean Corbett, James Lee and Cornell Lewis, Ex-Officio.
2. MINUTES – November 19, 2025: Renard Chatman moved to accept the minutes as mailed and Kathleen Stevens seconded the motion. Motion carried.
3. ELECTION OF OFFICERS – President, LaJean Corbett; Vice President, James Lee: Jackie Young moved to accept La Jean Corbett for a 2-year term as President, James Lee as Vice President and Bobby Sheppard as alternate in case Mr. Lee has a conflict with being Chairman of the State Library Board. Bobby Sheppard seconded the motion. Motion carried.
4. PUBLIC COMMENT (Comments limited to 5 minutes): There were no comments from the public.
5. REPORTS
 - A. Circulation: Each of the following months were presented and the Director noted several increases. The Cumulative statistics were also reviewed. (See Attachment)
 1. November
 2. December
 3. Yearly
 - B. Financial
 1. Current Balance Sheets – November/December: The last 2 months of the year were discussed and documents were looked over. (See Attachments)
 2. 2025 Final Budget: The final review of the 2025 Budget was examined and no area was over the 5% auditor's law. (See Attachments)
 3. 2026 Budget: Another copy of the 2026 Budget was prepared for the Board's files as the Library begins the new year. (See Attachments)
 4. Millage – 8.25: The Director stated that we would continue with the same millage and would be provided to the Police Jury Office.
 5. New Ad Valorem: The Director stated that a large portion of the new Ad Valorem has been received and along with one payment of the State Revenue Sharing. (See Attachments for Finance Issues)

6. OLD BUSINESS

- A. Schedule of 2026 Board Meetings: The Director presented the meeting dates. (See Attachments)
- B. Tests (3): The Board was reminded that 3 tests are required by law.
- C. Renewed Kathleen Stevens/ 2026 – LaJean Corbett: The renewal of Kathleen Stevens was approved by the Jury for another 5-year term. (See Attachments)
- D. Filming 2026 Virtual: A list of the Virtual programs for 2026. (See attachment)
- E. Law Talks: The Law Talks will continue on line for citizens to learn about different legal issues. (See Attachment)
- F. Retention: Required by the Secretary of State some records have to be retained and others have approval to be discarded.
- G. Policies (3): Three policies were reviewed and Kathleen Stevens made the motion to accept as presented. Jill Britt seconded the motion. Motion carried. (See Attachments)

7. NEW BUSINESS

- A. LLA Conference: The LLA Conference is in Lake Charles and some of the events do not start until 9:30 PM. Hotel rooms will be needed.
- B. PR February Postcard: The Programming postcard was presented. (See Attachment)
- C. Preservation Application: As requested by the Jury President to fill out the form in order for Concordia to be included. (See Attachment)
- D. EPA: The Library did fill out and submit the first EPA grant for the Old Courthouse. LSU Ag volunteered to fill out and submit the remaining 3 or 4.
- E. Free Tax Service: Free tax services will be offered 4 different days to the citizens. Ms. Redmond will not be helping. (See Attachment)
- F. Annual Report: There will be changes in the annual report and will not be due until May 1st.
- G. Clayton Town Hall: The Library will continue to host the Town Hall meetings in order to assist the Clayton community since their facility burned.
- H. Architect – January 27th - The Dallas Architect will be in the Vidalia Library to review a possible new meeting room and some updates.
- I. Summer Reading Workshop: The Summer Reading workshop will be help in Ruston on January 29th. Three staff members will be attending.

- J. Grocery Freebies: Mr. Anthony from the Ferriday Market has been sharing freebies that we can use with bookmobile and the children we serve.
- K. Humanities: LEH grant has requested a new date for the program the history of the jukebox and dance halls in LA.
- L. Trail Blazer Van: The driver hit a deer and a new vehicle has to be purchased. At this time, we have no van service from TBS.
- M. Legal Bus: A patron got on the Legal Bus that offers Legal assistance and he became unruly. He will not be allowed back on the unit. The employee got very uncomfortable with the patron's demands.

8. NEXT BOARD MEETING

Wednesday, March 18, 2026 at the Vidalia Library at 2:00 pm: Jill Britt moved to adjourn. Cake and coffee were served.

President of Library Board

Custodian of Records