

Concordia Parish Library

Clayton Library
P.O. Box 100
Clayton, LA 71326
(318) 757-6460

Ferriday Library
1609 Third Street
Ferriday, LA 71334
(318) 757-3550

Vidalia Library
408 Texas Street
Vidalia, LA 71373
(318) 336 -5043

CONCORDIA PARISH LIBRARY BOARD OF CONTROL

MINUTES

WEDNESDAY, November 19, 2025

CLAYTON LIBRARY

2:00 PM

1. **CALL TO ORDER:** President Jill Britt called the meeting to order at 2:05 in the Clayton Library with a quorum present. The following: Jill Britt, Jackie Young, LaJean Corbett, Kathleen Stevens, Renard Chatman, Bobby Sheppard, James Lee and Jury President Cornell Lewis.
2. **MINUTES – September 17th & October 15th:** Jackie Young made the motion to accept as mailed and Bobby Sheppard seconded the motion. Motion carried.
3. **PUBLIC COMMENT (Comments limited to 5 minutes):** There were no public comments.
4. **REPORTS:**
 - A. **Circulation for September/October:** The statistics were presented by the Director and stated that each month had seen an increase. Also, the Virtual on Jackie Kennedy had many hits and is still a popular topic. (See Attachments.)
 - B. **Financial**
 1. **Current Balance Sheets – September/October:** The balance sheets for each month were discussed by Director. Director stated finances were substantial for all operations. (See attachments.)
 2. **2025 Budget Revision:** The Revised Budget was discussed by the line item that had increased or decreased. Mr. Lee made the motion to accept and Mr. Chatman seconded the motion. Motion passed. (See Attachments.)
5. **OLD BUSINESS**
 - A. **Policies (7):** The policies were reviewed and remained the same except for the fee for non-residents. The Board discussed different fees of \$25 or \$30. After some discussion about the value of the service non-residents received, LaJean Corbett made the motion to charge \$30 and Bobby Sheppard seconded the motion. Motion carried. James Lee added at the end that if this fee was not suitable that the issue could be re-visited again. (See Attachments.)

B. Hattie Neal – Retirement: Hattie Neal’s retirement will be on Thursday, December 18th from 10 am to 11:30 am in the Vidalia Library. The Board made several suggestions of how to honor her service. (See Attachments.)

6. NEW BUSINESS

- A. Hoopla: The database Hoopla is a very expensive service such as \$1200 a month, and it is calculated by the number of hits/or what is checked out. Each item has a different fee. The services include E-Books, audios, comic books, TV shows, and streaming Movies. This is not a joint service through Trail Blazer and some libraries do not purchase. The Director stated at this time the public is requesting Hoopla and the library is supplying the service.
- B. Non-Resident Fee: Board decided on \$30 per year.
- C. Holiday Closing: (See Attachment.)
- D. Upcoming Events: The December post card was presented and the monthly virtual presentation is the Clovis Crawfish stories and the author Alice Fontenot. (See Attachment.)
- E. Schedule of 2026 Board Meeting: The 2026 schedule was presented and the Director asked that everyone’s calendar be marked. The first meeting will be January 21 in Ferriday. (See Attachments.)
- F. Renewal of Board Member: Kathleen Stevens; LaJean Corbett made the motion to request a renewal of Kathleen Stevens to the Police Jury and Bobby Sheppard seconded the motion. Motion passed. Jury President Lewis stated the Jury meeting is Monday Nov. 24th, so the letter needs to be delivered to the Jury office for their agenda.
- G. Baker & Taylor: After many years the Baker and Taylor book jobber is no longer selling books. The library is checking for other vendors.
- H. Bookmobile Pump: The piston air compressor leaked and it had to be replaced for \$1,200. The warranty expired in August. Then another part had to be replaced for \$25. The Library did not miss any routes. Enterprise Rental was not feasible and not timely. Other arrangements were made and service continued. The unit is running well at this time.

- I. Databases: Several more databases have been added due to the State Library cancelling some.. Added digital services are: World Book, A To Z and Global Road Warrior for social studies. These decisions were made to assist the schools and students.
- J. State Museum Passes: The paper work has been completed and now the staff has to be trained on how to obtain the passes for the patrons.
- K. Clayton Repairs: The list of repairs presented: fountain repair, gutter cleaned, wallpaper replaced, washing down the outside mildew and touch up painting. Chase Weeks is to provide the service.
- L. FamilySearch – Mormons: The new database for searching ancestry has been added for public use. The Library prepared the paper work and submitted IP addresses in order to be accepted. The State Library has done some training with the staff. Concordia Parish Library is now an affiliate of the Mormon database.
- M. Lamar Billboard Advertising: The Lamar Billboard company from Alexandria will charge \$450 for 4 weeks of signage. It is time sensitive according to when information is submitted to the company. The company had offered some complimentary viewing for the Veterans on Veteran’s Day.
- N. Two other items were mentioned that had just occurred: 1. The wiring in the Vidalia Library upstairs has issues and wiring will need to be replaced. 2. The Dolly Parton Imagination Library may be an opportunity for Concordia very soon if they can gain enough local support. Dolly’s foundation provides half of the funds and the other half has to come from the local communities.

7. NEXT BOARD MEETING

Wednesday, January 21, 2026 at the Ferriday Library at 2:00 pm.

President Britt closed the meeting and Thanksgiving good wishes were shared.

President of Library Board

Custodian of Records