

Concordia Parish Library

Clayton Library
P.O. Box 100
Clayton, LA 71326
(318) 757-6460

Ferriday Library
1609 Third Street
Ferriday, LA 71334
(318) 757-3550

Vidalia Library
408 Texas Street
Vidalia, LA 71373
(318) 336 -5043

CONCORDIA PARISH LIBRARY BOARD OF CONTROL AGENDA

WEDNESDAY, July 16, 2025

FERRIDAY LIBRARY

9:30 AM

1. CALL TO ORDER: President Jill Britt called the meeting to order at 9:30 am in the Ferriday Library with board members present were Kathleen Stevens, Bobby Sheppard, Renard Chatman, Jackie Young, James Lee, and Jill Britt. Members absent were LaJean Corbett and Ex-Officio Cornel Lewis. A quorum was present.
2. MINUTES – May 21, 2025: Kathleen Stevens made the motion to accept minutes as mailed and Bobby Sheppard seconded the motion. Motion carried.
3. PUBLIC COMMENT (Comments limited to 5 minutes): There were no public comments.
4. REPORTS
 - A. Circulation: The Board reviewed the statistics for May and June. (See Attachment)
 - B. Financial
 1. Current Balance Sheets – May/June: The months of May and June finances were discussed. The Director highlighted the investments purchased. (See Attachment)
5. OLD BUSINESS
 - A. Summer Reading: About 1,500 children have attended SRC as of last week. SRC will conclude on July 18th.
 - B. PR – July: The Director discussed the programming for the month. (See Attachment)
 - C. Audit: CPA Hammond stated that our audit had been submitted to the Legislative Auditor. He was satisfied with all of our work.
 - D. Batteries: Moroney Body Work is still trying to help us get the 10 batteries to communicate. (See Attachment)
6. NEW BUSINESS
 - A. Doris Falkenheiner: The memorial service was at Greenlawn in Natchez and a few cousins were in attendance. The Family stated they wanted to come see her collection and the Director stated the hours the Vidalia Library was open. (See Attachment)

- B. Entergy Grant: The picture of the board receiving the grant was shown. (See Attachment)
- C. Patron Concern: Documentation was presented to the Board about special concerns of a patron and these concerns have been addressed by stating Board policy. (See Attachment)
- D. Student Worker: A new student worker will begin July 22nd and Ms. Williams her Mom came and was happy of her employment.
- E. Hot Spots: A long discussion of the confusing Verizon bills was presented. The library is now holding 20 hot spots for approximately \$800 a month for patron service. One of the issues was patrons taking the sims card and using them in their phones. (See Attachment)
- F. Policies (8): Mr. Renard Chatman made the motion to accept all 8 policies as presented and James Lee seconded the motion. Motion carried. (See Attachment)
- G. Patron Codes: A sheet was discussed showing the Juvenile and YA library cards with “permission” to view materials not on their grade level. This now required by law. (See Attachment)
- H. Trustee Meeting – October 3, 2025: The Director discussed some of the details of the meeting... music, refreshments, and the presenter.
- I. Postcard – Labor Day: The September postcard was shown. (See Attachment)
- J. Ferriday Lab Doors: The architectural plan of the replacement doors was shown. (See Attachment)
- K. Land Titles: The Director discussed the interest of getting land titles and slave records digitized.

The Director mentioned that the Reed Insurance policy was time to be renewed and the new price schedule would be coming. Also, it is required that the retention authority form is renewed each year and Ms. Britt signed it.

- 7. NEXT BOARD MEETING: Mark calendars for Wednesday, September 17, 2025 at the Vidalia Library at 2:00 pm for next meeting.
- 8. ADJOURN: Ms. Britt adjourned the meeting.

President of Library Board

Custodian