

# Concordia Parish Library

Clayton Library  
31451 Hwy 15  
Clayton, LA 71326  
(318) 757-6460

Ferriday Library  
1609 Third Street  
Ferriday, LA 71334  
(318) 757-3550

Vidalia Library  
408 Texas Street  
Vidalia, LA 71373  
(318) 336 -5043

## CONCORDIA PARISH LIBRARY BOARD OF CONTROL MINUTES

**WEDNESDAY, MAY 21, 2025**

VIDALIA LIBRARY

2:00 PM

1. CALL TO ORDER: President Jill Britt called the meeting to order in the Vidalia Library at 2 PM. Members present were Kathleen Stevens, James Lee, Renard Chatman, Jackie Young, Bobby Sheppard, LaJean Corbett, Jill Britt, and ex-officio Cornell Lewis. Quorum was present.
2. MINUTES – March 19, 2025: Ms. Jackie Young moved to accept the minutes as mailed and Mr. James Lee seconded the motion. All in favor.
3. PUBLIC COMMENT (Comments limited to 5 minutes): There were no public comments.
4. REPORTS:
  - A. Circulation: The Director discussed March and April monthly statistics highlighting certain figures. (See Attachments)
  - B. Financial: The monthly financials were reviewed and the next year millage is set at 8.25 and approved by the Jury. (See Attachments)
5. OLD BUSINESS
  - A. LEH: The application was completed in March on Juke Joints and Dance Halls in LA in the past. The Library was notified that the funding had been cut so not to submit. The Library still plans to host this event.
  - B. PR – March/April: The PR and all the programming was shown. (See Attachments)
  - C. Legal Opportunities: Access Points is available to help with legal question along with Acadiana Legal services for citizens who have a lower income.
  - D. Audit: A large box of financial materials have been submitted to Silas Simmons for the Library's audit. They did request additional copies of bills. The Library has done all that has been requested thus far.
  - E. Batteries: Moroney Body Works sent a surge protector with a timer in order to recharge the batteries at the end of each day. It was decided that part of our issue was over charging the 10 batteries. The staff is still learning as we go along and Moroney has been very helpful.

## 6. NEW BUSINESS

- A. Concert: The Classical concert is May 22 and the Board was reminded of the venue.
- B. SR – PR: The summer programs for parish children was presented and approximately \$7,000 is spent on hiring artist for the programs. The School System is going to bus some of the summer school children. (See Attachments)
- C. Students: The Library has 2 student workers continuing into the summer. One will be leaving for college in August and the other will be leaving for the Air Force. Both have been excellent. Ferriday High has recommended a new student to begin in mid-July.
- D. Election returns: A sample of resent tax elections for libraries across the state was presented. (See Attachment)
- E. Revenue Sharing: A discussion of the recent receipts for Revenue Sharing was explained. An error had been made so the payments will not be 3 equal payments but there will be payments: March, April and hopefully May. It was noted that each year the Revenue Sharing is decreasing. The future of Revenue Sharing is unknown and will be a factor in deciding the amount of millage to request in the 2027 election. (See Attachment)
- F. Art Grant: The representative from Central Arts visited the Library in April to discuss last year's application and the new round of funding. The Library has applied for the 2025-26 concert series. Performances are requested with two in Concordia Bank Lobby and one in the schools.
- G. Courthouse Electricity: The cost of moving the power for upstairs AC in the Vidalia Library was about \$4,000. There were voltage issues in its location. A new AC system will be about \$10,000.
- H. Holiday: The Library will close for Memorial Day: May 24 & 26; Juneteenth: June 20 & 21; July 4<sup>th</sup>: 4 & 5
- I. Board Appointments: The Board appointments will continue to occur in December with the same procedure. Jury President Mr. Lewis commented on the issue.
- J. Sliding Door: The Board was informed to enlarge the opening of the Ferriday Lab could be up to \$24,000 but the Director is looking for other options with contractor Mark Carter. Also, the expansion to the Vidalia Library to have additional meeting room space was discussed. Taking in the fountain area was a possible idea by Architect Fred Bennett. The Board agreed to move forward in getting prices and discussing details with Wilmar for both projects.
- K. Personnel Policies: The Director presented 8 policies for the Board to exam. The additions were stated by the Director. The Board decided to approve the

policies as presented. Mr. Lee moved to accept and Ms. Corbett seconded the motion. All in favor. (See Attachments)

- L. Entergy Grant: The Library did receive \$1,000 for buying books and the picture with the check will be taken at the Ferriday Library at 2PM on Tuesday, May 7<sup>th</sup>. The Board requested to be reminded.

7. NEXT BOARD MEETING

Wednesday, July 16, 2025 at the Ferriday Library at 2:00 pm

- 8. ADJOURN: President Britt moved to adjourn with reminder of next meeting in Ferriday on July 16<sup>th</sup>.

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President of Library Board

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Custodian of Records