

# Concordia Parish Library

Clayton Library  
31451 Hwy 15  
Clayton, LA 71326  
(318) 757-6460

Ferriday Library  
1609 Third Street  
Ferriday, LA 71334  
(318) 757-3550

Vidalia Library  
408 Texas Street  
Vidalia, LA 71373  
(318) 336 -5043

## CONCORDIA PARISH LIBRARY BOARD OF CONTROL MINUTES

**WEDNESDAY, November 20, 2024**

CLAYTON LIBRARY

2:00 PM

1. CALL TO ORDER: President Jill Britt called the meeting to order at the Clayton Library with a quorum present. Participating were Kathleen Stevens, Jackie Young, LaJean Corbett, Renard Chatman, James Lee, and Jill Britt. Members absent were Bobby Sheppard and ex-officio Collin Edwards.
2. MINUTES – September 18<sup>th</sup> & October 16<sup>th</sup>: Renard Chatman made the motion to approve both sets of minutes and Jackie Young seconded the motion. Motion carried.
3. PUBLIC COMMENT (Comments limited to 5 minutes): There were no public comments.
4. REPORTS
  - A. Circulation  
The director discussed the September and October statistics for both months. (See Attachments.
  - B. Financial
    1. The Director presented the September and October deposits and expenses. (See Attachments)
    2. 2024 Budget Revision: The Revised Budget was reviewed by line item. James Lee made the motion to accept the revision and LaJean Corbett seconded the motion. Motion carried. (See Attachments)
5. OLD BUSINESS
  - A. Inventory Tax: The amount of loss was discussed if the Legislature approves removing the tax from the Ad Valorem. It would be a total loss to the parish of approximately \$1 million. The Library has sent letters to local Legislators as well as the Jury. (See Attachments)
  - B. Concert: The spring concert was cancelled due to the conflict with the date.
  - C. Admin Conference: The Director mentioned some of issues and discussions at the conference.
  - D. Trail Blazer – 2025 – October 10, 2025: The date for the Trustee Meeting in 2025 will be in Ferriday on Friday, October 10<sup>th</sup>.

E. Book Festival: Mr. Lee attended and made the comment of more vendors and its success.

F. Ethics/Sexual Harassment/Cyber Security: The Board was reminded of who needed to complete their 3 tests.

6. NEW BUSINESS

A. Vidalia Program Room: A new wallpaper has been selected for the program room and Wilmar Construction will handle the improvement.

B. Policy – Meeting Room: LaJean Corbett moved to accept the revised policy on Program Room Usage and Kathleen Stevens seconded the motion. Motion carried. (See Attachment)

C. Schedule of 2025 Board Meeting: The 2025 meeting schedule was distributed and Renard Chatman requested some location changes. (Attached sheet represents the Board's choices)

D. Holiday Closing: A sheet with closing for the Holidays was presented. (See Attachment)

E. Upcoming Events: The December Postcard showed the month's activities. (See Attachment)

F. Renewal of Board Member- James Lee: It was unanimous to request from the Police Jury another 5-year term. A letter is to be sent to the Jury Office, because Mr. Lee's term expires December, 2024.

7. NEXT BOARD MEETING: The next meeting will be Wednesday, January 15, 2025 at the Ferriday Library at 2:00 pm.

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Library Board President

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Custodian of Records